



## ***Arlo House Rules***

Welcome to Arlo Hotels! In order to maintain safety and ensure enjoyment for guests and team members at all times, we appreciate you abiding by the following policies:

### **Mutual Respect Policy**

At Arlo Hotels we are committed to providing a welcoming and inclusive environment of mutual respect for all guests, team members and partners. We expect our guests to celebrate each other’s differences and to always treat one another with dignity and respect. Bullying, harassment, discrimination, physical assault and damage of property are strictly prohibited.

### **No Party Policy**

Please be mindful of noise levels. Our maximum occupancy per room should not be exceeded. Large gatherings inside the guest rooms or corridors are prohibited and will result in removal from the property.

### **Face Mask Policy**

In following New York State Guidelines, we require everyone to abide by wearing face coverings while in our indoor public spaces. The health and well-being of all team members, guests and partners is our top priority. Wearing a face covering indoors helps prevent the possible spread of COVID-19 and ensures we are doing our part in keeping everyone safe. If you do not have a mask, one will be provided by the front desk.

### **No Weapons Policy**

Arlo Hotels prohibits the possession or use of weapons of any kind on company property. A license to carry a weapon on company property does not supersede company policy.

### **No Smoking Policy**

We are a 100% non-smoking hotel. We do not tolerate smoking of any type in any of our guestrooms, corridors, and public spaces (including private terraces and rooftops). Our front desk is happy to suggest nearby smoke friendly areas. Guests who violate this policy and/or tamper with any smoke detectors will be charged a non-refundable fee of \$250.00.

Arlo Hotels reserves the right to deny admittance and service to any guest who fails to comply with all policies as stated above. We greatly appreciate your understanding of all of these policies and require your acknowledgement by signing below. We look forward to hosting your urban adventure!

### **AGREED & ACCEPTED BY:**

\_\_\_\_\_  
Guest Printed Name

\_\_\_\_\_  
Guest Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Guest Email Address

\_\_\_\_\_  
Phone Number

Room Number: \_\_\_\_\_

Check-In Date: \_\_\_\_\_